

Westborough Bicycle and Pedestrian Advisory Committee

Meeting minutes: December 5, 2016

Attending: Bruce Tretter, Glenn McLeod, Nancy Siegal, Howard Drake, Ellen Gugel and Ed Beauchemin.

Meeting started promptly at 7:00 P.M.

1. Approved meeting minutes from November 7, 2016 with a clarification on (3). A discussion at Fall Town Meeting *suggested* selectmen conduct a town wide traffic study. No vote was taken.
2. It was mentioned Brendan Hanrahan was not listed as a member on the BPAC website. It was agreed this should be corrected.
3. Previously scheduled traffic meeting to discuss the Road Safety Audit (RSA) had been cancelled due to illness.
 - a. This meeting will be rescheduled in the coming weeks.
 - i. Issues include, but not limited to, parking reorientation in the rotary, signage on roadway, traditional signage “diet”
 - ii. Moving forward with the E. Main to Lyman Street multi-use trail project was also mentioned.
4. Grant opportunities were discussed. (7:12)
 - a. Detailed emails composed by BPAC member Don Burn were referenced as a blueprint of what was necessary to properly prepare for the February 1, 2017 Recreational Trails Grant deadline. (Bridge over Assabet River)
 - b. Obtaining a letter of commitment from the Board of Selectmen was identified as a priority.
 - c. Meeting was suggested for early January for budgeting grant use.
 - d. Benefit of engaging other communities was discussed. Allows grant award of up to \$100,000.00
5. Spring BWALT walk through (7:16)
 - a. Member Don Burn’s emails were referenced again.
 - i. Walk should take place sooner than later
 - ii. Spring 2017 (late April/May) was suggested
 - b. It was agreed a date and plan should be set for this walk through
6. Update on Chandel easement
 - a. A meeting with property owner was scheduled for the following evening (Tuesday, December 6, 2016)
7. Update on Walk to School (7:21)

- a. Members Ellen Gugel and Nancy Siegal met with Dawn Geoffroy. Dawn Geoffroy has organized and led a successful Walk to School program in Grafton Ma.
 - i. Grafton program promotes walking to school once a week from October through December.
 - b. Growing the program in Westborough was discussed
 - i. Reaching out to other Westborough School principals was discussed.
 - 1. It was suggested working through J. Harding Armstrong School principal, John Mendes, to get the school administration interested.
 - 2. Parent teacher groups were also suggested as a resource.
 - 3. A “Dawn Geoffroy “of Westborough would need to be identified.
8. Upcoming events were discussed
- a. Chairman Bruce Tretter indicated he would contact the appropriate individuals to ensure coordination of the Committee’s endeavors for Spring Festival.
 - b. Mission in Motion/Live Strong was also mentioned.
9. Member Glenn McLeod advised the Committee he and fellow member, Don Burn, would be meeting with the property manager and Board of Trustees of Carlton Garden’s Condominiums on January 23, 2017.
- a. This meeting is to discuss BWALT and identify any questions or concerns the property owners may have with their proximity to the proposed multi-use trail.
10. Next meeting date was set for Monday, January 9, 2017.
11. Meeting ended at 7:37 P.M.